

VERSIONS

Non-Managers (9 min)

WHAT'S COVERED

Authenticity

COURSE EXPERTS

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COURSE

Accessibility in the Workplace





Creating an Accessible Workplace

It's the responsibility of People Leaders to ensure that all employees feel seen, heard, and respected at work. In large part, that means creating workspaces or workflows that are fully accessible for people with physical limitations, hearing and vision impairments, language challenges, or other special needs. Creating equally accessible workplaces also requires training all employees on how to be respectful and accommodating for those with disabilities.

Course Description

This course offers the knowledge and skills needed to provide people with equitable services — including people who are Deaf or Blind, those with special communication needs, and those who rely on service animals. It gives helpful information on how to be respectful around special communication needs, service animal do's and don'ts, and more.

Key Concepts

- Describe the benefits and requirements of providing language services and accommodations
- Identify a person's needs and secure associated services
- Understand how to manage support persons and service animals

Course Features

- Access to our Anonymous Ask the Expert tool
- Rich video scenarios based on real-world events.
- Built-in employee sentiment surveys

- 50+ Machine Translation Options
- Optional program timer
- Policy acknowledgement tool
- Extensive customization options

Lessons

Equal Access

An introduction to the purpose and goals of this course.

Interpreter Services

People with hearing and vision impairments, or language challenges, may have difficulty communicating. A professional interpreter helps

ensure high-quality communication. There are certain techniques to use when working with an interpreter.

Services for People With Special Communication Needs

In our workday, we may interact with others who have hearing loss, vision loss, or other disabilities that impact their communication. This lesson gives helpful information on how to be respectful around special communication needs.

Service Animals

There are a few things you should know when there's a support animal at work. This lesson covers the definition of service animals and some of the do's and don'ts.

Provide Your Feedback

 $\ensuremath{\mathsf{A}}$ post-program survey on the learning experience.