# **emtrain**<sup>®</sup> Course Summary



### All new in 2020!

Understanding and correctly applying requirements related the Health Insurance Portability and Accountability Act (HIPAA) is critical for any organization collecting, using, handling and storing healthcare-related information.

## This course teaches:

- What is HIPAA and what does it attempt to do?
- What are covered entities, business associates, and sub-business associates?
- What is PHI and ePHI?
- What is the Privacy Rule and what does it require?
- Patient access to health records



- What is the Security Rule and what does it require?
- Security incidents and HIPAA violations
- Reporting requirements
- The role of state laws
- Common violations and precautions

Interactive polling questions in the course give employers real insight into how learners feel about the concepts and culture skills presented. And Emtrain's innovative Ask the Expert feature gives learners direct access to course experts.

#### **Course Versions**

• 60 minutes (Manager and Employee)

#### Languages

English and translatable

## **Admin Optional Timer**



| Lesson                             | Description  |
|------------------------------------|--|
| Introduction                       | This course will teach you about the rules around personal health information - and why they matter so much to the people involved and our organization. |
| What is HIPAA?                     | Reviews the Health Insurance Portability and Accountability Act<br>- and who and what it covers.   |
| PHI or Not                         | Reviews Personal Health Information as a key aspect of HIPAA, and what it does - and doesn't - include.  |
| Who is Subject to<br>HIPAA?        | Defines covered entities, business associates and sub-business associates.   |
| The Privacy Rule                   | Understanding the Privacy Rule under HIPAA and its impact on how we use PHI.   |
| Understanding the<br>Privacy Rule  | Understanding the practical impact of the Privacy Rule.  |
| Patient Records                    | How we use and treat patient records under HIPAA.  |
| The Security Rule                  | Understanding the Security Rule under HIPAA.   |
| The Role of State Laws<br>in HPAA  | Reviews the role state laws play under the federal law of HIPAA.   |
| Security Incidents and<br>Breaches | Understanding the difference between a "security incident" and a "security breach" and what reaction each requires.                                      |



| Lesson                                   | Description   |
|--|---|
| Reporting<br>Requirements Under<br>HIPAA | Identifying when and how security incidents and breaches are reported to authorities.   |
| Common Violations<br>and Precautions     | HIPAA violations come in all forms - but a surprisingly large<br>number of expensive missteps start with simple mistakes. Learn<br>why day-to-day behavior can have such a big impact in this area. |
| Penalties                                | Understanding the cost of missteps under HIPAA.   |
| Our Policy and<br>Reporting              | Reviews HIPAA policy and guidance.  |
| Post-Program Survey                      | A post-program survey on the learning experience.   |