# emtrain

# **Training Offerings**

Compliance, harassment and workplace culture solutions with top tier video content. Check out our more detailed Course Catalog here.

# Ethics

#### Courses

- Code of Conduct
- Antitrust & Competition Law
- Conflicts of Interest
- Cyber Security
- Global Anti-Bribery & Corruption
- Global Data Privacy
- Health Insurance Portability & Accountability Act (HIPAA)
- Insider Trading

#### Microlessons

- COVID-19 and Returning to Work
- Return to Work Policies and Procedures
- Information Security & Human Error
- Antitrust & Colluding with Competitors
- Gifts & Conflicts of Interest
- Bribery & Expense Reports
- Potential Conflicts with Nepotism
- Responding to an Active Shooter
- Ethics Diagnostic

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- Health Information Privacy Rights
- Encouraging Employees to Speak Up

## Respect & Workplace Harassment

#### Courses

- Preventing Workplace Harassment
- Disability Protections in the Workplace
- Conflict Resolution
- Coaching & Mentoring
- Workplace Violence
- Drug & Alcohol Awareness
- Workplace Safety
- Equal Employment Opportunity
- FLSA and Wage & Hour Laws
- Hiring Skills & Restrictions
- Preventing Workplace Harassment (India)

#### **Microlessons**

- Managing COVID-19 in the Office
- Social Media Harassment
- Emotional Intelligence at Work
- Social Media Drama at Work
- Navigating Harassment from Clients
- Minimizing Gossip at Work
- Power Implications and Off-Duty Conduct
- When Workplace Jokes Go Over the Line
- Social Intelligence as a Work Skill
- Responding to Recruitment Harassment
- Video Meeting Best Practices
- Effective Email Communication
- Establishing Healthy Norms of Behavior
- Effective Use of Team Chat Apps
- Navigating Generational Differences
- Using Proper Pronouns
- Creating a Trans-Inclusive Workplace
- Coming Out at Work
- Uplifting LGBTQIA+ Voices
- Accessibility for Ontarians with Disabilities (AODA)
- Ethnic and Cultural Stereotypes at Work
- Bullying and Aggressive Behavior
- Cultural Cues for Quality Conversations
- Saving Face: Framing Cross Cultural Communication
- Adapting to Direct and Indirect Feedback Styles
- Appreciating Hierarchy in Decision Making
- Tug of War Bias
- Tightrope Bias
- Racial Stereotypes
- Maternal Wall Bias and The Motherhood Penalty
- Prove It Again Bias

## Diversity, Equity Inclusion, & Belonging

#### Courses

- Unconscious Bias
- Diversity & Inclusion
- Disability Protections in the Workplace
- Conflict Resolution
- Coaching & Mentoring
- Equal Employment Opportunity

#### **Microlessons**

- Black Lives Matter
- Power Implications & Inclusive Workplaces
- Inclusive Recruiting and 'Culture Fit'
- Respecting Different Employee Values
- Conducting Inclusive Team Meetings
- Different Languages in the Workplace
- Diversity & Inclusion Diagnostic
- Politics: Pause Before You Post
- Bias Against Asians
- Navigating Generational Differences
- Using Proper Pronouns
- Creating a Trans-Inclusive Workplace
- Coming Out at Work
- Uplifting LGBTQIA+ Voices
- Celebrating National Hispanic Heritage
- Black History Month
- Black Health and Wellness
- Shifting Our Mental Images of Women in the Workplace

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• Monitoring for Signs of Exclusion

• Helping a Co-Worker on a Bad Day

- Engaging our Active Listening Skills
- Motherhood & AuthenticityBringing a Different Perspective

• Recognizing Bias at Work